



## SUMMARY OF PROCEEDINGS OF THE 14<sup>TH</sup> ANNUAL GENERAL MEETING OF PLADA INFOTECH SERVICES LIMITED ('THE COMPANY')

The 14<sup>th</sup> Annual General Meeting ('AGM') of the Members of Plada Infotech Services Limited ('the Company') was held on Monday, September 30, 2024 at 12:00 P.M. (IST) through video conference ("VC")/other Audio Visual Means ("OAVM") to transact the following businesses. The venue of the meeting shall be deemed to be the Registered Office of the Company situated at Santosh A. Mishra Compound, Mograpada, Mogra Village, Off. Old Nagardas Road, Andheri (E), Andheri East, Mumbai - 400069. The AGM was conducted in compliance with the applicable provisions of Companies Act, 2013, the rules made thereunder, and circulars issued by Ministry of Corporate Affairs ("MCA") and the Securities and Exchange Board of India ("SEBI").

### In Attendance:

Mr. Shaileshkumar Damani	Chairman, Managing Director, Member
Mr. Anil Mahendra Kotak	Whole-Time Director, Chief Financial Officer, Member
Mr. Abhishek Jain	Company Secretary and Compliance Officer
Mr. Aashish Shah	GM Finance
Mr. Prasanna Lohar	Chairman of Audit Committee
Mrs. Sumitra Vinit Goenka	Chairperson of Stakeholders Relationship Committee

The Chairman confirmed the presence of representatives of the Statutory Auditors and Secretarial Auditors, and Scrutinizer at the AGM.

Mr. Shaileshkumar Damani, Managing Director of the Company chaired the Meeting and conducted the proceedings as follows:

1. The Chairman of the meeting welcomed all the members present at the AGM and reported that the meeting was held in VC/OAVM Mode, in compliance with applicable laws.
2. The Chairman informed the members that pursuant to the provisions of the Companies Act, 2013, the documents which were required to be kept open for an inspection were made available for inspection by the Members during the AGM.
3. The Company had not received any requests from any of the members to register themselves as speakers at the AGM.
4. The AGM proceeded with the presence of a total of 8 members, meeting the requisite quorum.
5. The Company had not received any Authorized Representation from Body Corporate under Section 113 of the Act in respect of the Equity Shares of the Company.
6. Mr. Anil Kotak informed the members about the arrangements for e-voting made for the Members at this AGM.
7. The Company provided remote e-voting facility, provided by Bigshare Services Private Limited ("Bigshare"), for all proposed resolutions at the AGM, with a cut-off date of Monday, September 23, 2024.
8. The remote e-voting period commenced on Thursday, September 26, 2024 at 9:00 A.M. (IST) and ended on Sunday, September 29, 2024 at 5:00 P.M. (IST).
9. Members who had not cast their votes electronically were encouraged to do so through e-voting available during the AGM. The remote e-voting was also enabled for the members for 15 minutes after the conclusion of AGM.
10. M/s. Manish Ghia & Associates, Company Secretaries, Mumbai, were appointed as the Scrutinizer to ensure a fair and transparent e-voting process and voting at the AGM.

### **Registered Office :**



11. There were no material qualifications, observations or adverse remarks in the reports of the Statutory Auditors and Secretarial Auditors, which impacted the Company's functioning. Hence, the said reports were not required to be read.
12. The Notice of the 14<sup>th</sup> AGM, along with the Annual Report, including the Audited Financial Statements for the financial year ended March 31, 2024, the Board's Report, Auditors' Report and relevant Notes to Financial Statements, had been circulated to the members and were considered as read.

The meeting then proceeded to discuss the agenda items as listed in the Notice of AGM.

Item No.	Agenda Items	Type of Resolution
1.	To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended March 31, 2024, including the Audited Balance Sheet as on March 31, 2024, the statement of Profit & Loss and the Cash Flow Statement for the year ended on that date together with the Reports of the Board of Directors and Auditors thereon.	Ordinary
2.	To appoint a Director in place of Mr. Shaileshkumar Damani (DIN 01504610), who retires by rotation and being eligible, offers himself for re-appointment.	Ordinary
3.	To consider and if thought fit to pass the following resolution with or without modification as Ordinary Resolution: - Appointment of M/s. GMCS & Co., Chartered Accountants (ICAI Firm Registration No: 141236W) as the Statutory Auditors of the Company.	Ordinary

Mr. Ashish Shah then confirmed that the Company has not received any speaker shareholders request.

It was informed that the consolidated results of Remote e-voting and e-voting at the AGM would be announced to NSE Limited and will be displayed on the website of the Company within 2 working days from the date of conclusion of the AGM.

Mr. Ashish Shah thanked the shareholders and all panel Members for sparing their valuable time for Annual General meeting. The meeting concluded at 12:13 P.M.

Yours faithfully,  
For Plada Infotech Services Limited

**Abhishek Jain**  
**Company Secretary and Compliance Officer**  
**Membership No: ACS 70990**

**Registered Office :**

Santosh Anil Mishra Compound, Mograpada, Mogra Village Road, Opp Colopen Company, Andheri East, Mumbai - 400 069.  
Tel : + 91 8976996702, E-mail : contact@pladainfotech.com / www.pladainfotech.com CIN NUMBER : L72900MH2010PLC209364